

**DEPARTMENT OF THE ARMY
EQUAL EMPLOYMENT OPPORTUNITY PROGRAM**

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Any US employee, former employee or applicant for federal employment who believes that s/he has been discriminated against because of **RACE, SEX, NATIONAL ORIGIN, AGE** (40 and over), **COLOR, PHYSICAL OR MENTAL DISABILITY, RELIGION, OR REPRISAL** in an employment matter subject to control of the agency may file an EEO complaint. Contact with the EEO Office must occur within 45 calendar days of the discriminatory act or incident; 45 calendar days from the effective date of a personnel action; or 45 calendar days from the time the aggrieved became aware of or should have become aware of the discrimination action. Every attempt will be made to resolve the complaint during the informal stage of processing. If resolution is not possible, the aggrieved will be advised of his/her rights to file a formal complaint.

THIS INFORMATION SHOULD BE POSTED ON ALL OFFICIAL BULLETIN BOARDS